

SPACKENKILL ROWING CLUB

BYLAWS

ARTICLE I ORGANIZATION

The name of the organization shall be Spackenkill Rowing Club.

ARTICLE II PURPOSE

The following are the purposes for which Spackenkill Rowing Club has been organized:

1. To financially support and promote the sport of rowing at Spackenkill High School in an atmosphere that is consistent with the educational philosophy of Spackenkill High School, parents, and US Rowing;
2. To encourage and support the academic achievements of its student-athlete members;
3. To own, provide, and maintain equipment, including boats, oars, and other equipment, for the use of the Spackenkill High School Rowing Team;
4. To conduct fundraising activities in support of the above purposes;
5. To promote amateur rowing in the Hudson Valley. In recognition of the support given to the sport of rowing by US Rowing, the Spackenkill Rowing Club will maintain a membership in that organization. In addition, the Spackenkill Rowing Club will maintain relationships with local rowing clubs and shall appoint, as needed, liaisons to such organizations.

ARTICLE III MEMBERSHIP

1. Regular Members: Regular membership is contingent upon the payment of registration fees, travel fees and the satisfactory completion of fundraising requirements as established by the Board of Directors, and shall be open to:
 - A. Student-Athletes on the Spackenkill High School Rowing Team, and
 - B. Parents and guardians of the student-athletes on the Spackenkill High School Rowing Team.
2. Special Members: Special membership shall be available to those who fill qualifications to be determined by the Board of Directors.

ARTICLE IV DUES

1. The dues of this organization shall be determined by the Board of Directors and shall be payable within 7 days of the first day of practice for each rowing season. The Board of Directors may establish reduced membership dues for each family in which there is more than one student-athlete.
2. Dues will cover the fiscal year, which shall run from September 1st to August 31st.
3. Individuals not paying dues will cease to be members of the organization, unless otherwise voted by the Executive Board.

ARTICLE V OFFICERS

1. The officers of the Spackenkill Rowing Club shall be chosen from the parents or guardians of student-athlete members, who participate in at least one season of rowing for the year, and shall be (1) President, (2) Vice President, (3) Secretary, (4) Treasurer, and a (5) Athlete representative.
2. The President shall preside at all membership meetings and meetings of the Board of Directors, shall be chairman of the Board of Directors, shall present at each meeting of the organization a report of the work of the organization, shall appoint all committees, temporary or permanent, and shall see that all books, reports and certificates required by law are properly kept or filed. The President shall be one of the officers who must sign the checks or drafts of the organization and shall have such power as may be reasonably construed as belonging to the chief executive of any organization.
3. The Vice President shall in the event of the absence or inability of the President to exercise office become the acting president of the organization with all rights, privileges and powers as if he or she had been duly elected.
4. The Secretary shall keep the minutes and records of the organization and shall at each meeting of the Board of Directors distribute copies of the minutes of the previous meeting. It shall be the Secretary's duty to file any certificates required by any statute, federal or state, to give and serve all notices to members of this organization, and to act the official custodian of the records of the Spackenkill Rowing Club. The Secretary shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary.
5. The Treasurer shall have the care and custody of all monies belonging to the organization and shall be solely responsible for such monies of the organization. The Treasurer and the President must sign all checks. If the President or Treasurer is unavailable the Vice President may be the second signature. The Treasurer shall monthly render a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors. The Treasurer shall exercise all duties incident to the office of Treasurer.
6. Officers shall by virtue of their office be members of the Board of Directors.
7. No officer shall for any reason of office be entitled to receive salary or compensation.
8. Officers shall serve for a term of one year, at the conclusion of which they shall be eligible for reelection. No person shall be eligible to hold an office for more than four consecutive terms.

ARTICLE VI MEETINGS

1. The annual membership meeting of the Spackenkill Rowing Club shall be held in the month of February prior to the beginning of the rowing season.
2. There shall be an election meeting in February of each year for the purpose of electing officers for the following year.
3. The Secretary shall give membership prior notice of the date, place, and purpose of the meeting in the most convenient manner. No other business but that specified in the notice may be transacted at a special meeting without the unanimous consent of all present at the meeting.
4. Special meetings may be called by the President when he/she deems it for the best interest of the organization. Notices of such meetings shall be distributed to all members at their address as they appear in the membership roster at least 3 days before the scheduled date set for such special meetings, unless the meeting is called on an emergency basis. Such notice shall state the reasons that such meeting has been called and the business to be transacted at such meeting.

5. A General Membership meeting of the Spackenkill Rowing Club shall be held at least once a month for purposes of business during the rowing season.

ARTICLE VII VOTING

1. At all meetings, except for the election meeting of officers and directors, all votes shall be a show of hands. A simple majority is necessary.
2. Officers and Directors shall be nominated by a committee at the annual meeting. Additional nominees may be taken from the floor. In case of contested elections, paper ballots shall be used.

ARTICLE VIII BOARD OF DIRECTORS

1. The business of Spackenkill Rowing Club shall be managed by a Board of Directors.
2. The Board of Directors shall comprise of the elected officers of Spackenkill Rowing Club, the Past President, and the chairperson of the following committees; Fundraising, Regatta Support, Food, and a minimum of one Student-Athlete Representative.
3. The Board of Directors shall meet at least once a month during the season and at such other times as the board may agree.
4. Three members of the Board of Directors shall constitute a quorum necessary for the board to conduct business.
5. Each director shall have one vote.
6. Only members of the Board of Directors may vote at meetings of the Board of Directors.
7. All decisions of the Board of Directors shall be by majority of the directors in attendance.
8. The Board of Directors may make such rules and regulations covering its meetings as it may in its discretion determined necessary.
9. Vacancies of the Board of Directors shall be filled by a vote of the majority of the remaining members of the Board of Directors for the balance of the year.
10. The President of the organization by virtue of his office shall be Chairman of the Board of Directors.
11. A director may be removed when a majority of the board determines that sufficient cause exists for such removal.
12. The Board of Directors shall establish such rules and regulations as are necessary to enable the Spackenkill Rowing Club to accomplish its goals as stated above and do not conflict with these bylaws.

ARTICLE IX COMMITTEES

1. All committees of this organization shall be appointed by the Board of Directors and their term of office shall be for a period of one year or less if terminated by the action of the Board of Directors.
2. The board committees shall be:
 - a. the Fundraising Committee, which shall originate and oversee all fundraising activities of the Spackenkill Rowing Club;

- b. the Regatta Support & Equipment Committee, which shall manage all necessary transportation, and regatta support requirements of the Spackenkill Rowing Club;
 - c. the Food Committee, which shall organize and prepare all necessary food items for all regatta events and other Spackenkill Rowing Club events as deemed necessary;
3. The chairperson of all committees shall be appointed by the President and approved by a majority of the Board of Directors.
4. The Board of Directors shall create such temporary (Ad Hoc) committees as a majority of the Board shall determine.
5. The chairperson of each Ad Hoc committee may be removed by a vote of a majority of the Board of Directors.

ARTICLE X ORDER OF BUSINESS

The order of business for each meeting of the Board of Directors and each annual meeting shall be:

1. Roll Call.
2. Reading of the Minutes of the preceding meeting
3. Treasurer's Report.
4. Reports of Committees.
5. Old and Unfinished Business.
6. New Business.
7. Announcements.
8. Adjournments.

ARTICLE XI PROCEDURE

1. The usual rules of parliamentary procedure shall be followed and in the event of questions thereon, *Robert's Rules of Order, revised*, shall prevail.
2. No obligation, indebtedness or solicitation on behalf of Spackenkill Rowing Club shall be made without the express approval of the Officers of Spackenkill Rowing Club.
3. Any commitment for individual expenditures of sums larger than \$100.00 must be approved by the President of the Spackenkill Rowing Club. The Treasurer shall be notified of such transactions in a timely fashion. Expenditures of sums larger than \$1000.00 require the approval of the Executive Board.
4. Fundraising obligations, expenditures or indebtedness made for such purposes shall require the approval of the Executive Board.

ARTICLE XII SAFETY AND USE OF EQUIPMENT AND FACILITIES

1. **Safety:**

The Spackenkill Rowing Club shall follow the safety standards as subscribed by US Rowing and HRRRA (Hudson River Rowing Association).

2. **Use of Equipment:**

Obligations for the use of equipment may be granted after receipt of a letter requesting the specific equipment and upon approval of the Officers of the Spackenkill Rowing Club. The borrowers of such equipment must provide the President of the Spackenkill Rowing Club with a certificate of liability and further agree to pay for the expenses of any breakage or damage to the Spackenkill Rowing Club equipment.

Motorized equipment shall be checked and serviced by a professional designated by the President of the Spackenkill Rowing club and the Chairman of the Regatta Support & Equipment committee before being returned to the club.

ARTICLE XIII AMENDMENTS

These Bylaws may be altered, amended, repealed or added to by an affirmative vote of a simple majority of the members in attendance at any meeting called for the purpose of amending these by-laws. Members not able to attend may cast a vote by sending an email to the President or Vice President prior to the meeting.

AMENDMENT I STUDENT ELIGIBILITY

The Spackenkill High School Crew team is intended to provide an interscholastic rowing experience for Spackenkill high school students. However, students who live in the school district, but do not attend the high school may be eligible to participate providing they meet the following requirements.

1. They reside within the Spackenkill Union Free School District boundaries.
2. They meet and maintain all athletic eligibility requirements that Spackenkill High School students must follow including academic eligibility, age, and student conduct.
3. All student athletes must conform to requirements as prescribed by NYSPHAA.
4. Student provides a medical physical form that all Spackenkill High School students are required to complete.
5. The family conforms to all of the requirements as described in the by-laws of the Rowing Club.

If a student wishes to join the rowing club they must submit a letter of interest to the club and the athletic director. The school district will only approve the request if the student meets the eligibility requirements described above. Transportation to the High School is the responsibility of the parent/student. Student may ride the scheduled bus to practice and to/from competitions. Any student athlete that is approved has the full rights and privileges of Spackenkill High School students.

Finally, eligibility to participate on the crew team should not be construed as eligibility to participate in any other Spackenkill High School teams or co-curricular activities.